

University of Miskolc Data Processing Guide
on data processing executed within the framework of the conference
Innovation in Engineering Education (IEE 2026)

The University of Miskolc processes the personal data of natural persons in accordance with the applicable legislation, in particular Regulation (EU) 2016/679 (GDPR), Act CXII of 2011 (the Info Act), Act CCIV of 2011 (NHEA), and Government Decree No. 87/2015. (IV. 9.). Data processing is carried out in accordance with the University's Data Protection and Data Security Regulation (hereinafter: Data Protection Regulation). The present data processing guide provides detailed information on the data processing carried out by the University of Miskolc and its organisational units, with particular regard to the Faculty of Mechanical Engineering and Information Technology, in the context of the conference Innovation in Engineering Education (IEE 2026) (hereinafter: conference).

I Purpose of the Data Processing Guide

The purpose of this data processing guide (hereinafter: Guide) is to provide comprehensive and transparent information about the data processing activities carried out in connection with the organization of the conference. The purpose of data processing related to registration is to estimate the number of participants in advance and to organize related services. During registration, the University of Miskolc may also request information about food sensitivities in order to ensure the convenience and individual needs of participants if this is necessary to provide appropriate provision. During the event, the University of Miskolc will take photographs and make video recordings, which will be published on the conference's online platform (<https://iee2026.uni-miskolc.hu/main-page>) for the purpose of documenting the event.

II Contact details of the data controller and data protection officer

Details of the data controller:

Data controller's name: University of Miskolc (University or controller)
Responsible organisational unit: Faculty of Mechanical Engineering and Information Technology (GÉIK),
Registered office and mailing address: 3515 Miskolc, Egyetemváros
Institutional ID No.: FI87515
Phone: +36 (46) 565-111
Represented by Prof. Dr Horváth Zita, Rector

Details of the data protection officer:

Officer's name: Dr Salamon-Somlyai Dóra
Contact details: adatvedelem@uni-miskolc.hu

III Legal basis for data processing

The legal basis for data processing in connection with conference application, participation, and

the performance of related administrative tasks is **Article 6(1)(a)** of GDPR, according to which data processing is based on the consent of the participant (hereinafter: participant or data subject). If the participant also provides special data (e.g. information on food allergies or health status), the legal basis for data processing is **Article 9(2)(a)** of the GDPR, i.e., the explicit consent of the data subject.

The data subject shall have the right to withdraw their consent at any time. The withdrawal of consent does not affect the lawfulness of data processing based on consent before its withdrawal.

IV Data transfer

- IV.1. The University does not transfer personal data to third countries or international organisations.
- IV.2. Personal data provided during registration for the conference, execution and settlement—**excluding special data**—may be transferred to the Financial Directorate of the University if a request for an invoice is received from the data subject. Such data transfers constitute internal data transfers within the Institution.

V Scope of personal data processed, source of personal data processed

- V.1. In the questionnaire to be completed during the preliminary online registration for the conference, the University processes the following personal data in the case of natural persons:
 - a) name;
 - b) institution;
 - c) position;
 - d) contact details (phone, e-mail);
 - e) data on food sensitivities.

VI Place of data processing

Email addresses and personal data provided for participation in the conference will be stored in the internal electronic system of UM GÉIK.

VII Persons authorized to access the data

Only members of the conference organizing committee are authorized to access the personal data, including special data, provided during the preliminary online registration for the conference, as well as the data contained in the attendance sheets completed during the conference. In the event of an invoice request, members of the GÉIK conference organizing committee and the colleagues of the Financial Directorate are authorized to access the personal data necessary for this purpose.

VIII Use of data processors

The data controller does not use data processors for the organization and implementation of the conference.

IX Data retention and erasure period

The data controller shall process the personal data generated during the conference and brought to its attention in accordance with the provisions of the applicable legislation, in particular the Info Act and GDPR. After the conference, the data controller will no longer store the personal data detailed and provided above and will delete them from its systems. An exception to this is the personal data provided for invoicing purposes, which must be retained for 8 years in accordance with Act C of 2000 on Accounting.

Photographs and video recordings made during the conference will be published on the official website of the conference for the purpose of documenting and promoting the event, and will remain publicly available for at least 1 year from the closing date of the conference in order to promote future events.

X Rights of the data subject and their enforcement

In the course of data processing, the University unconditionally guarantees the data subjects the following rights:

- a) **Right to transparent information** [Articles 12-14 of GDPR]: the data subject has the right to receive information about the processing of their personal data and all related information before the processing begins. By publishing this guide electronically, the data controller ensures that the data subject can access it at any time, as the information is continuously available on the registration interface and on the conference website (<https://iee2026.uni-miskolc.hu/main-page>).
- b) **Right of access to personal data** [Article 15 of GDPR]: the data subject may request information in writing, including by electronic means, about the processing of their personal data and may inspect it. At the request of the data subject, the data controller shall provide information at any time on the data processed by it concerning the data subject, the source of the data, the purpose of the data processing, the legal basis, the duration, the circumstances of any data protection incident, its effects and the measures taken to remedy it, and, in the case of the transfer of the data subject's personal data, the legal basis and recipient of the data transfer. The data controller facilitates the exercise of this right by publishing the document entitled "Request for information on the processing of personal data" on the University's website, under the menu item "Public interest data/Data processing/Documents related to data processing" (University of Miskolc | Data processing - University of Miskolc). This enables the data subject to submit a request with the appropriate content when exercising their rights. The data controller accepts all requests that clearly indicate that the data subject is exercising one of their rights and that allow the data subject to be identified beyond doubt. Such requests

may also be submitted electronically by the data subject to the data protection officer specified in Section II of this guide.

- c) **Right to rectification of personal data** [Article 16 of GDPR]: the data subject may request the rectification, modification or supplementation of their personal data without undue delay if it contains inaccurate information.
- d) **Right to erasure of personal data** [Article 17 of GDPR]: the data subject is entitled to request from the controller the erasure of personal data concerning him or her without undue delay, except in cases of mandatory data processing if one of the conditions set out in Article 17(1) of GDPR is met. When personal data are erased, the controller shall take reasonable steps, including technical measures, to inform any other controllers or processors of the erasure, taking into account available technology and implementation costs. The controller shall have the right to restrict the right to erasure or to refuse to erase the data if one of the conditions set out in Article 17(3) of GDPR applies. Such a case is when the personal data are no longer necessary for the purpose for which it was originally collected or otherwise processed; if the data subject objects to the processing of the data on the basis of Article 21(1) of GDPR and there is no overriding legitimate reason for the processing; if the data subject objects to the processing pursuant to Article 21(2) of GDPR; if the personal data have been unlawfully processed; or if the data must be erased for compliance with a legal obligation in Union or Member State law.
- e) **Right to restriction of processing** [Article 18 of GDPR]: the data subject may request the restriction of the processing of their personal data if:
 - ea) the data subject contests the accuracy of the personal data; in this case, the restriction applies for a period enabling the controller to verify the accuracy of the personal data;
 - eb) the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of their use instead;
 - ec) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims;
 - ed) the data subject has objected to the processing; in this case, the restriction applies for a period until it is determined whether the legitimate grounds of the controller override those of the data subject.

Where processing is restricted, such personal data shall, with the exception of storage, only be processed in the following cases: with the consent of the data subject; for the establishment, exercise or defence of legal claims; for the protection of the rights of another natural or legal entity; for reasons of important public interest of the European Union or of a Member State.

- f) **Right to object** [Article 21 of GDPR]: The data subject has the right to object at any time, on grounds relating to his or her particular situation, to the processing of personal data concerning him or her. In this case, the controller may no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

- g) **Right to lodge a complaint with a supervisory authority, right to a judicial remedy, and right to lodge a complaint** [Article 77 of GDPR]: If any data subject has any comments in connection with the University's data processing or feels that the processing of their personal data is unlawful, please contact our data protection officer in the first instance. In the event of a legal dispute, you may take legal action. You may also bring an action before the court with jurisdiction over your place of residence or temporary domicile, at your discretion. In addition, you may lodge a complaint with the National Authority for Data Protection and Freedom of Information (registered office: 1055 Budapest, Falk Miksa utca 9-11., mailing address: 1363 Budapest, Pf. 9.; tel.: 06-1-391-1400, website URL: <http://naih.hu>; e-mail address: ugyfelszolgalat@naih.hu).

Requests to exercise the rights of the data subject must be submitted to the data controller's postal address or to the email address adatvedelem@uni-miskolc.hu. The data controller will provide information in writing as soon as possible, but within a maximum of 25 days (or 15 days in the case of an objection).

Miskolc, 23 September 2025

Sgd. Prof. Dr Horváth Zita
Rector